

Privacy Notice

What we do with your information

Green 17 are the appointed supplier by Belfast City Council to host the Belfast City Regeneration Deal website. Belfast City Council is the data controller under the UK General Data Protection Regulation (UK GDPR) for the personal data it gathers for the purposes of responding to messages that the public send to the Belfast Region City (BRCD) Deal Programme Management Office using the Contact Us form on the BRCD website.

The Council's lawful basis for processing personal data for this purpose is for the performance a task carried out in the public interest or in the exercise of official authority. Processing is necessary for the exercise of the Council's official authority and statutory functions the Local Government Act (Northern Ireland) 2014.

You have the right to object to processing undertaken for the performance a task carried out in the public interest or in the exercise of official authority at any time. This is not an absolute right and only applies in certain circumstances.

Sharing your information with others

Your personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective delivery of service.

Your personal data will not be disclosed to any other organisation without your consent unless the law permits or places an obligation on the Council to do so.

International transfers

Your personal data is not transferred outside of the United Kingdom.

How long we hold your information for

Your personal data is held and stored by the Council for a period of 3 years in a safe and secure manner and in compliance with data protection legislation and in line with the Council's Records Retention and Disposal Schedule.

Your rights

When your personal data is processed under the lawful basis of public task, the UK GDPR provides you with the following rights in relation to the processing of your personal data, which are:

- The right of access – You have the right to access and receive a copy of our personal data and other supplementary information, however, there are exemptions, which means you may not always receive all the information we process.
- The right to rectification – You have the right to have inaccurate personal data rectified or completed if incomplete.
- The right to restrict processing – You can request the restriction or suppression of your personal data. This right is not absolute and only applies in certain circumstances.
- The right to object – You have the right to object to processing we undertake as part of our public task. This is not absolute and only applies in certain circumstances.
- Rights in relation to automated decision-making and profiling – You have the right, in certain circumstances, not to be subject to a decision based solely on automated processing, including profiling, which significantly affects you. You also have the right to understand the

reasons behind decisions made by automated processing and the possible consequences of the decisions.

Further information

If you have any queries regarding the processing of your personal data, please contact Belfast Region City Deal Programme Management Office by writing to Belfast City Council City Hall Belfast BT1 5GS , via telephone on [028 9032 0202](tel:02890320202) or by emailing brcd@belfastcity.gov.uk.

If you wish to contact the Council's Data Protection Officer or have any questions about this privacy notice, please write to Belfast City Council, City Hall Belfast, BT1 5GS or send an email to dataprotection@belfastcity.gov.uk

For further information on how Belfast City Council processes personal data, you can view our privacy statement at www.belfastcity.gov.uk/privacy

If you are not satisfied with how the Council are processing your personal data, please contact the Council in the first instance to make a complaint. If you are still not satisfied with the Council's response, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commission's Office
4th Floor, No.3 Circle Square
5 Hawkshaw Street
Manchester
M1 7BL

Tel: 0303 123 1113

Email: casework@ico.org.uk